

## TRAFFORD COLLEGE

### Role Description for Member of the Board of the Corporation April 2014

#### Duties of a Member of the Board of the Corporation

Collectively, individual Governors contribute their professional and management skills to the Corporation in a non-executive role to:-

- 1 The determination, preservation and development of the educational character and mission of the institution and the oversight of its activities.
- 2 Publishing the arrangements for obtaining the views of staff and its students on the determination of the education, character and mission of the institution and the oversight of its activities.
- 3 The effective and efficient use of the College's resources, including the solvency of the institution and safeguarding of the College's assets.
- 4 The appointment, grading, suspension, dismissal and determination of pay and conditions of service of senior posts and the Clerk.
- 5 Approving annual estimates of income and expenditure.
- 6 Comply with the College's Code of Conduct and Standing Orders.
- 7 Provide challenge to Senior Leaders of the College acting as a critical friend.
- 8 Serve on appropriate Corporation Committees as determined by the Board of the Corporation and/or other committees as established by the Corporation for special projects or other purposes.
- 9 Assist in the formulation and monitoring of the College's 3 Year Strategic Plan.
- 10 Be involved in the appointment of the Principal, the Clerk to the Corporation and other senior post holders as appropriate.
- 11 Attend appropriate governor induction training and development days as required.
- 12 Ensure that personal interests are declared and recorded in the governors' register of interests and at every Board and Committee meeting.
- 13 Ensure decisions are taken solely in terms of public interest and not in the interests of any individual or body.
- 14 Participate in the College's Individual Governor Non Executive Review Process and contribute to and be involved in Government initiatives and requirements e.g. Inspection process as appropriate.
- 15 Any other duties as required that are commensurate with member activities.